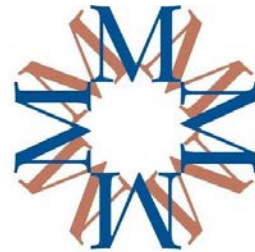


School Registration Packet 2022-2023



ACADEMICA
INTERNATIONAL
STUDIES



MATER VIRTUAL ACADEMY



Somerset Virtual Academy

Registration Check List

- **Select School:**
 - Academica International Studies
 - Mater Virtual Academy
 - Somerset Virtual Academy

- Registration Documents
 - Student Birth Certificate
 - Registering Parent's Drivers' License

- Parent Contract

- Parent/ Student Handbook

APPLICATION FOR 2022-2023

Grade: ____ (2022-2023 School

Year) Student Name (Last, First, _____

~~Grade~~: _____ Date of Birth (DD/MM/YYYY): _____

Student E-mail Address: _____

Mailing Address (Street, City, State, Zip): _____

Phone Number (Type: cell, home, etc.): _____

Parent/Guardian Name: _____

Parent/Guardian Email: _____

Parent/Guardian Phone Number: _____

Term of Registration (Circle): **Fall** **Spring** **Summer** Year of Registration: _____

ACKNOWLEDGEMENTS

We, the undersigned, hereby certify that the above information is true and complete to the best of our knowledge. We agree to abide by and be subject to all policies, including but not limited to those policies outlined in the Student-Parent Handbook, as amended. We understand that Student's enrollment may be terminated (without refund of tuition/fees) if the student fails to comply with the attendance, academic, and financial requirements, or if the student disrupts the normal activities of the institution or otherwise fails to comply with school policies. We understand that the student must maintain satisfactory academic progress as described in the Student-Parent Handbook and that all financial obligations must be paid in full before grades can be issued or a degree will be awarded.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

TUITION AND FEES POLICIES

The virtual school agrees to offer educational services in accordance to its policies, including but not limited to those outlined in this Tuition and Fees Policies document.

Student Name: _____ **Academic Year:** _____ - _____

Payments Due

1. Registration Fee (non-refundable and non-transferrable)

Total Amount Due: _____

2. Tuition

Total Amount Due: _____

****Late Registration Fee or Tuition payments, and/or payments by check that are returned due to insufficient funds, are subject to a 1.5% processing fee.**

Tuition and Fees Policies

A full tuition refund shall be paid if the student withdraws within thirty (14) days following the first day of classes (but the non-refundable Registration Fee shall not be returned). No refunds shall be paid on any tuition payments paid following this 14-day period. Tuition payments that are in arrears by fourteen (14) days or more may result in the student's dismissal and student may be unenrolled until all accounts are brought up to date or alternative payment arrangements are agreed upon by the parties. Absences as a result of late payments are considered unexcused.

The undersigned agrees to the terms of these Tuition and Fees policies and hereby enrolls their student for the above-written academic year. The undersigned agrees to pay the tuition and fees for their student as set forth in these Tuition and Fees Policies. **The virtual school reserves the right, at its discretion, to seek legal action to enforce any unpaid payments by the undersigned and the undersigned shall pay all costs of collection including attorney's fees, court costs, and a fee of 25% of the balance due.** All financial obligations to the virtual school must be paid in full before grades can be issued or a degree will be awarded. The student's enrollment may be terminated (without refund of tuition and fees) if the student fails to comply with the virtual school's attendance, academic, and financial requirements, or if the student disrupts the normal activities of the institution or otherwise fails to comply with the policies.

Parent Signature: _____ Date: _____

Parent/Guardian Name (Print): _____

PARENT/GUARDIAN CONTRACT

I, the undersigned parent/guardian of _____, hereby agree to abide by the following policies and procedures of _____.

- **Academic Recovery:** If the School identifies your student as requiring additional instruction and/or remediation including but not limited to: mandatory tutoring, summer school, etc., attendance at and successful completion of same shall be required. Alternative and/or make-up sessions may be scheduled at the discretion of the administration.
- **Outstanding Fees:** Failure to pay all outstanding fees may result in the loss and/or suspension of extra-curricular activity privileges. Fees may include but shall not be limited to: lost books, late library fees, lunch accounts, before/after care fees, and any and all fees which may accrue in the normal course of the school year.
- **Internet and Media Use Policy:** No recording, either photographic or audio/visual in nature may be made on school property without the express authorization of the administration. No document or media existing now or in the future and which impacts the School and/or disrupts the learning environment, relating to the School, its staff or students, including but not limited to photographs, letters, yearbooks, and other material may be published in any public forum or media without the express authorization of the administration. Furthermore, the unauthorized use of the virtual school name and/or any of its logos is expressly prohibited. For purposes of this section, the term "public forum or media includes but shall not be limited to publicly accessible websites and web forums, newspapers, print and other media sources.

We understand the policies set forth in the virtual school's Parent/Guardian Contract and will abide by them. Failure to adhere to the policies as stated in the Parent/Guardian Contract will result in a violation of the contract.

Student Name: _____

Student Signature: _____ Date: _____

Parent Name: _____

Parent Signature: _____ Date: _____

PARENT ACKNOWLEDGMENT FORM

We have read the Student/Parent Handbook and understand and agree to cooperate with all the policies contained herein.

I understand the importance of this Handbook and agree to adhere to the policies and regulations of the Student/Parent Handbook. I understand that failure to follow school regulations and policies, will jeopardize student eligibility to register for the following academic year, and may result in dismissal from this virtual program.

Student Name: _____

Student Signature: _____ Date: _____

Parent Name: _____

Parent Signature: _____ Date: _____

Direct-Pay Registration Check List

- **Registration Packet and documents below** completed by parent/guardian and counselor then emailed to Maribel Prieto (Mprieto@aveteaching.com)
 - Student Birth Certificate
 - Registering Parent's Drivers' License
 - Counselor Request Form** completed by home school counselor
 - Signed Parent Contract
 - Parent/Student Handbook
 - AIS:
<https://www.aisvirtual.com/ourpages/auto/2016/9/8/53018619/AIS%20Student-Parent%20Handbook%202020-2021.pdf?rnd=1594210760000>
 - MVA:
<https://www.matervirtualacademy.com/ourpages/auto/2013/8/21/39881879/MVA%20Student-Parent%20Handbook%202020-2021.pdf?rnd=1594126447155>
 - SVA:
<https://www.somersetvirtualacademy.com/ourpages/auto/2013/10/18/44398816/SVA%20Student-Parent%20Handbook%202020-2021.pdf?rnd=1593260827542>
- Create online student account.** Select one of the three schools below depending on your home school.
 - <http://www.academicavirtual.com/students/create>
 - **Mater Virtual Academy** (*Please select this option if you attend a Mater School*)
 - **Somerset Virtual Academy** (*Please select this option if you attend a Somerset School*)
 - **Academica International Studies** (*Please select this option if you attend any other school that is NOT Mater or Somerset*)
- Payment** must be made prior to enrollment. An invoice will be emailed to registering parent.

High School Virtual Course Selection

Student Name: _____

Student ID: _____

School Name: _____

Counselor Signature: _____

Date: _____

English

	English 1 - Semester I - CR
	English 1 - Semester II - CR
	English 2 - Semester I - CR
	English 2 - Semester II - CR
	English 3 - Semester I - CR
	English 3 - Semester II - CR
	English 4 - Semester I - CR
	English 4 - Semester II - CR

Mathematics

	Algebra 1 - Semester I - CR
	Algebra 1 - Semester II - CR
	Algebra 2 - Semester I - CR
	Algebra 2 - Semester II - CR
	Geometry - Semester I - CR
	Geometry - Semester II - CR

Science

	Biology 1 - Semester I - CR
	Biology 1 - Semester II - CR
	Chemistry 1 - Semester I - CR
	Chemistry 1 - Semester II - CR
	Physical Science - Semester I
	Physical Science - Semester II
	Physics - Semester I - CR
	Physics - Semester II - CR

Social Science

	United States Government - CR
	Economics with Financial Literacy - CR
	United States History - Semester I - CR
	United States History - Semester II - CR
	World History - Semester I - CR
	World History - Semester II - CR

Health/Physical Education

	Fitness Lifestyle Design
	Health Opportunities through Physical Education (HOPE)
	Personal Fitness
	Health

Electives

	Driver Education/Traffic Safety
	Peer Counseling
	Journalism 1
	Personal and Family Finance/Level 2
	Psychology 1
	Sociology 1
	Social Media 1
	Mathematics for College Success (SAT Prep Math)
	Reading for College Success (SAT Prep Verbal)

World Language

	Spanish for Spanish Speakers 1 – Semester I
	Spanish for Spanish Speakers 1 – Semester II
	Spanish for Spanish Speakers 2 – Semester I
	Spanish for Spanish Speakers 2 – Semester II
	Spanish 1 – Semester I
	Spanish 1 – Semester II
	Spanish 2 – Semester I
	Spanish 2 – Semester II
	Spanish 3 Honors – Semester I
	Spanish 3 Honors – Semester I

Other Special Requests:

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Middle School Virtual Course Selection

Student Name: _____

Student ID: _____

School Name: _____

Counselor Signature: _____

Date: _____

English

	M/J Language Arts 1 - Semester I - CR
	M/J Language Arts 1 - Semester II - CR
	M/J Language Arts 2 - Semester I - CR
	M/J Language Arts 2 - Semester II - CR
	M/J Language Arts 3 - Semester I - CR
	M/J Language Arts 3 - Semester II - CR

Mathematics

	M/J Grade 6 Mathematics - Semester I - CR
	M/J Grade 6 Mathematics - Semester II - CR
	M/J Grade 7 Mathematics - Semester I - CR
	M/J Grade 7 Mathematics - Semester II - CR
	M/J Grade 8 Pre-Algebra - Semester I - CR
	M/J Grade 8 Pre-Algebra - Semester II - CR

Other Special Requests:

Science

	M/J Grade 6 Mathematics - Semester I - CR
	M/J Grade 6 Mathematics - Semester II - CR
	M/J Grade 7 Mathematics - Semester I - CR
	M/J Grade 7 Mathematics - Semester II - CR
	M/J Grade 8 Pre-Algebra - Semester I - CR
	M/J Grade 8 Pre-Algebra - Semester II - CR

Social Science

	M/J Civics- Semester I - CR
	M/J Civics - Semester II - CR
	M/J United States History- Semester I - CR
	M/J United States History - Semester II – CR
	M/J World History- Semester I - CR
	M/J World History - Semester II - CR

Electives

	M/J Career Research and Decision Making
	M/J Comprehensive PE – Grades 6/7
	M/J Comprehensive PE – Grades 7/8
	M/J Creative Photography 1
	M/J Exploring Two-Dimensional Art
	M/J Fitness – Grade 6
	M/J Intensive Reading