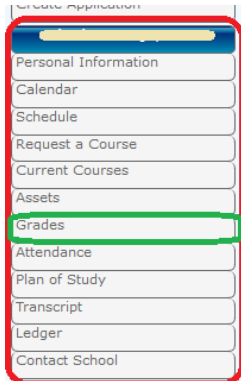


## How to monitor your child's virtual course progress

1. Login to Maestro at <https://ave.maestrosis.com> using the credentials you received via email when the child was registered.

If you do not have the original email, or need your account reset, please email [support@aveteaching.com](mailto:support@aveteaching.com) and include your full name and your child's name.

2. On the left side of the Dashboard, under your child's name, click on **"Grades"**



3. On the student tab select the course you wish to check grades for. Limit to the course and you will get detailed information about your child's progress.

The screenshot shows the 'Select Course' section with a dropdown menu set to 'Spanish for Spanish Speakers I (ACTIVE)'. A red arrow points to the dropdown arrow. Below is the 'Enrollment Information' section with details for the course. At the bottom is a table of assignments with columns for Assignment, Type, Due Date, Submit Date, Grade, Exclude, and Comments. A red box highlights the enrollment information and the assignment table.

| Assignment                  | Type | Due Date  | Submit Date | Grade | Exclude | Comments |
|-----------------------------|------|-----------|-------------|-------|---------|----------|
| MI Prueba Preliminar        |      | 8/28/2013 | 8/29/2013   | 80.00 | False   |          |
| Examen M?dulo Introductorio |      | 6/8/2014  |             |       | True    |          |
| Module 2 Pretest            |      | 6/8/2014  |             |       | True    |          |
| Lecci??n 1                  |      | 6/8/2014  |             |       | True    |          |
| MI Ejercicio 3.0            |      | 9/5/2013  |             |       | False   |          |
| Prueba 4 (Lesson 7 and 8)   |      | 6/8/2014  |             |       | True    |          |
| MI Ejercicio 7.0            |      | 6/8/2014  |             |       | True    |          |

Please note that you will be viewing your child's grades in an information system only, not the live system your child works in. This system is updated overnight. Any work done, grades received, or attendance recorded will be visible the day following that activity. If you would like to see your child's grades for the same day, please ask your child to login to their course with you.

It is important to note that the due dates listed may not match your child's personal due dates. The dates reflected are the ones set for the course as a whole. If your child was given separate pacing those dates will be visible to your child when logged into the live course.

If you have any concerns about the system, how to use your parent account, or your login information please email [support@aveteaching.com](mailto:support@aveteaching.com). If you have questions about your child's actual grades, assignments due, or course material please email your child's teacher.

You can find contact information for all teachers by clicking Staff Contact List on the left panel of your dashboard. On the link that opens you will find the teacher's phone number, email address and office hours.

